

Want to help fulfill the vision of OpenPetra?

OM is actively seeking to engage with contributors—organisations and individuals—to build a community of developers, supporters and users.

: WE NEED

Programmers | Graphic designers
Testers | Writers | Translators
Bookkeepers | Personnel administrators
Other administrators | Supporters

: WORK AT YOUR OWN PACE

Software specialists who have a full-time job can help one evening per week

Self-Employed people can work on OpenPetra one day a week

Students can use their summer break to gain application development experience

Retirees who enjoy using a computer can help hunt for bugs

Professionals who wish to use their skills in mission can work full-time

Want to join the team? Contact info@openpetra.org. OpenPetra is an initiative of OM (www.om.org).



OpenPetra offers an integrated solution for contact management, personnel, accounting, donor services, conference organisation and **more.**



[INFO@OPENPETRA.ORG](mailto:info@openpetra.org)

[WWW.OPENPETRA.ORG](http://www.openpetra.org)



Free and easy-to-use
**ADMINISTRATION
SOFTWARE PACKAGE**
for non-profit organisations

OpenPetra is an OpenSource administration software package specifically designed to meet the administrative needs of an international mission group or other non-profit organisation. It runs standalone or on an office network, and a centralised version is in development. It is a new package based on Petra, an established product in OM for many years. OpenPetra utilises cutting-edge technology and will contain six integrated modules:

- : Partner Module** Contact management tool; records contact information, sets up subscriptions, enables bulk mailings and more
- : Finance Module** Provides a general ledger, gift processing, accounts payable, double-entry book keeping and budgeting. Supports all currencies.
- : Personnel Module** Manages personnel and application data for short-term workers and long-term staff
- : Conference Management** Tracks attendance, payments, accommodation assignments, group assignments, arrival and departure arrangements, etc.
- : Financial Development** Manages project funding
- : System Manager** Allows the system administrator to assign access permissions to users, set up printers, etc.

Reports in all modules allow sorting and field customisation. OpenPetra can export to Microsoft Excel and import from multiple formats. Several operating systems are supported. OpenPetra is in active development and may be available for use depending on the functionality required.

For up-to-date status information visit www.openpetra.org.

The **vision** of OpenPetra is to be an established administration software solution for non-profit organisations, offered without a licence fee.

Our goal is to enable emerging mission organisations to adjust OpenPetra to their own culture and organisational style.



open:PETRA